

June 30, 2018

W. B. Mason
ATTN: Bid Department
3215 Espresso Way
York, PA 17406

Dear Sirs,

The Lancaster-Lebanon Intermediate Unit 13 (IU13) is pleased to inform you that at its regular meeting on June 20, 2018, the IU13 Board of School Directors awarded the Educational Classroom Supplies Catalog Discount Bid #178-013 to W.B. Mason, based on the proposal submitted to IU13.

The contract effective start date will be July 1, 2018 with a term of two years, expiring on June 30, 2020. Additionally, per the terms and conditions, the contract may be extended by a year.

Congratulations on this award. IU13 and its participating agencies look forward to working with you.

Sincerely,

Steven M. Frey

Steven M. Frey
IU13, Collaborative and Purchasing Services Manager