

**LANCASTER-LEBANON INTERMEDIATE UNIT 13**

**COLLABORATIVE PURCHASING PROGRAM**

**REQUEST FOR BIDS #178-013**

**for**

**CATALOG DISCOUNT BIDS**

**for the 2018-2020 school year**

Issued on March 5, 2018

**Bid Submittal Deadline:**

Thursday, April 5, 2018 at 12:00 PM (noon) Eastern Standard Daylight Time (EST)

**Bid Opening Date and Time:**

Thursday, April 5, 2018 at 2:00 PM EST

**Bid Opening Location:**

Lancaster-Lebanon Intermediate Unit 13 ("IU13")  
1020 New Holland Avenue  
Lancaster, PA 17601

## **SECTION I. BACKGROUND AND BID INVITATION**

IU13, an intermediate unit formed in accordance with the laws of the Commonwealth of Pennsylvania, is an education service agency dedicated to providing products and services to both educational and public entities across the Commonwealth. IU13 is a leader in recognizing the needs of schools and implementing programs to meet those needs, with a core compelling purpose of improving student learning.

IU13 invites qualified vendors to submit catalog discount bids for various commodity categories for a 2 month period, according to the specifications contained in this Bid #178-013. Bid documents can be obtained from Diane Bates at the contact address listed above. See the Bid Table of Contents for further contact information.

Modifications, additions, or changes to the terms and conditions of this Request for Bids may be a cause for rejection of a bid. Vendors are requested to submit all bids on IU13's official forms. Bids submitted on company forms may be rejected.

**SECTION II. BID TABLE OF CONTENTS**

Your Bid Packet should contain the following:

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SECTION II Table of Contents..... Page 3  
SECTION III Bid Notes..... Page 4  
SECTION IV Bid and Contract Requirements..... Page 5  
SECTION V Commodity Category Specifications..... Page 12  
SECTION VI Participants..... Page 14  
ATTACHMENT A: Bid Response Sheet..... attachment  
ATTACHMENT B: Piggyback Clause Acceptance Agreement..... attachment  
ATTACHMENT C: Form of Proposal..... attachment  
ATTACHMENT D: Non-Collusion Affidavit..... attachment  
ATTACHMENT E: Addendum Acknowledgement Form..... attachment  
ATTACHMENT F: Minority Enterprise Business Type..... attachment  
ATTACHMENT G: Commodity Category Selection Form..... attachment

If your Bid Packet is missing any of the above sections, contact the following:

Diane Bates  
Collaborative Services Program Assistant  
Lancaster-Lebanon Intermediate Unit 13  
1020 New Holland Avenue  
Lancaster, PA 17601  
Phone: (717) 606-1494  
Email: [diane\\_bates@iu13.org](mailto:diane_bates@iu13.org)

**SECTION III: BID NOTES**

1. Please ensure that your bid complies with all requirements specified in this Bid Packet. Attention to all clauses of these requirements is advised.
2. Complete and submit all bid response documents completely and legibly.
3. Any variation in your bid from the conditions and specifications as outlined in this Bid Packet must be clearly stated, with all variations of substance from specifications noted.
4. Any vendor on IU13 Collaborative Purchasing Programs solicitations list for a particular commodity category who does not participate in a minimum of one bid in that category during a two year period may be removed from the solicitations list.

End of Section

## **SECTION IV: BID AND CONTRACT REQUIREMENTS**

### **1. SUBMISSION OF BIDS:**

Sealed bids, including all required proposal and response documentation, shall be submitted both in hard copy and electronically in PDF format (using furnished spreadsheets and word documents) via a supplied flash drive, which is to be included with the hard copy documentation. All bids will be accepted on, or before, 12:00 PM, EST noon, Thursday, April 5, 2018. All bids will be publicly opened at 2:00 PM EST on Thursday, April 5, 2018. Any bid received after 12:00 PM, noon EST, Thursday, April 5, 2018 will be rejected. **Only bids submitted in hard copy and electronically via a flash drive will be considered.**

### **2. SELECTION OR REJECTION OF BIDS:**

IU13 reserves the right to reject any or all bids and to waive any or all informalities in connection therewith at its discretion. Failure to comply with bid requirements in previous awards is grounds for bid rejection.

### **3. PREPARATION OF BIDS AND RESPONSE DOCUMENTATION:**

Entries on the bid document must be typewritten or printed neatly and legibly in pen. Changes, alterations, or interlineations in the bid are not permitted. Bid figures shall include all charges, including delivery F.O.B. to the destinations called for in these specifications.

**Bid response documents to be completed, signed and returned electronically in PDF format are listed below.** Failure to receive the completed documents on, or before the stated deadline will result in the rejection of the bid response.

- Form of Proposal
- Non-Collusion Affidavit (***NOTE: Notary Seal must be visible on document***)
- Bid Response Sheet
- Piggyback Acceptance Agreement
- Minority Enterprise Business Type
- Addendum Acknowledgement Form (***if applicable***)
- Commodity Category Selection Form

### **4. SAFETY DATA SHEETS (“SDS”):**

Safety Data Sheets (“SDS”) as required by the U.S. Department of Labor, Occupational Safety & Health Administration, shall be supplied where applicable, and shall be provided with each individual shipment of goods. All label items must be labeled in accordance with PA Code, Title 34, Labor and Industry, Chapter 309, “Labeling of Substances.” Where specifications described herein exceed state or federal regulations, bidders must comply with written specifications.

**5. DEFAULT:**

IU13 may upon written notice of default to the awardee, terminate any contract resulting from this bid request if the awardee fails to perform the services or deliver supplies or commodities as specified in the bid specifications and other bid documents or fails to conform to the general terms and conditions and other requirements set forth in this Bid Packet. Exclusive jurisdiction and venue for any dispute relating to any matters involving IU13, the participants listed in Section IV of this Bid Packet, and any other participant located in Lancaster County, shall be in the Court of Common Pleas of Lancaster County, Pennsylvania; and any such dispute shall be governed by the laws of the Commonwealth of Pennsylvania, without regard to conflicts-of-law rules. Exclusive jurisdiction and venue for any dispute relating to any matters involving a participant from another County in the Commonwealth of Pennsylvania which the awarded vendor has elected to service per the Piggyback Clause Acceptance Agreement shall be in the Court of Common Pleas, for the county in which the participant is located, in the Commonwealth of Pennsylvania; and any such dispute shall be governed by the laws of the Commonwealth of Pennsylvania, without regard to conflicts-of-law rules. IU13 shall not be joined in any dispute between an awarded vendor and any participant.

**6. WITHDRAW OF BIDS:**

Bidder may withdraw his bid from consideration after the bid opening if the price bid was submitted in good faith and the bidder submits credible evidence that the reason for the price being substantially lower was a clerical mistake as opposed to a judgment mistake, and was actually due to an unintentional and substantial arithmetical error. Notice of such a claim of the right to withdraw such bid must be made in writing to IU13, 1020 New Holland Avenue, Lancaster, PA 17601, within five (5) business days after the opening of bids.

Except as aforesaid, bidders may not withdraw bids, and all bids shall remain valid, for a period of ninety-one (91) days after the date set for the opening thereof. No rights shall accrue to any bidder submitting a bid until such bid has been awarded and until properly executed purchase orders are received.

**7. BIDDERS EVIDENCE OF RESPONSIBILITY:**

A bidder may be required to furnish evidence in writing that such bidder (a) maintains a permanent place of business and (b) has adequate equipment, finances and personnel to furnish satisfactory and expeditiously the items bid and (c) is an authorized dealer which is authorized to provide necessary services and warranties for the items bid. Each bidder shall be prepared, if requested by IU13 or any participant, to provide documentation that the bidder has the experience, qualifications and financial ability to perform any contract awarded or to be awarded to the bidder.

No rights shall accrue to any bidder submitting a bid until such bid has been awarded and until properly executed purchase orders are received.

The awarded vendor shall not assign the performance of the contract nor any portion thereof to any other person or entity without the prior written consent from IU13, which may be withheld in IU13's sole discretion.

**8. SUBSTITUTION:**

When the specifications for an item listed in the vendors published catalog indicates a brand name, or a specific manufacturer's catalog reference, the awarded vendor may furnish an item other than that named as an equal only with the express permission of the participant placing the purchase order. In all such instances, the proposed substitution shall be clearly described with the name of the manufacturer, the brand and/or trade name, and any variation from the specifications or standard. Unless a substitution is so indicated and authorized, the awarded vendor shall be required to deliver the item as specified in the catalog.

The awarded vendor agrees that in the event a participant has accepted and paid for a shipment of a specified item(s), but shall discover upon opening at a later date that the item(s) does not conform to specifications and or other quality standards as indicated or implied in the published catalog, it shall replace promptly any or all of the quality rejected with products that meet specifications and/or conforms to standards without extra charge to the participant.

**9. COMPLIANCE WITH BID REQUIREMENTS:**

Any inability to comply with the conditions and specifications as outlined must be clearly stated in the bid. Any bid that is incomplete or contains additions, alterations, deletions, or terms and conditions not called for or allowed under the provisions of the bid documents or any other irregularities may be rejected as non-responsive.

**10. AWARD – CONTRACT:**

If any bid is accepted (in whole or in part), the contract(s) shall consist of the Invitation to Bid, the specifications applicable to the bid, these Bid and Contract Requirements, all other sections and forms contained in the Bid Packet along with any revisions, clarifications, error correction notices and explanatory notes issued prior to the bid opening, the Bidder's Proposal, Response Sheet, Piggyback Clause Acceptance Agreement, Non-Collusion Affidavit, Addendum Acknowledgement Form, Minority Business Enterprise Checklist, Commodity Category Selection Form and the participant's standard form of Purchase Order(s), whenever issued during the time period specified on the attached Specification and Bid Sheet. IU13 reserves the right to accept or reject any bid in whole or in part and/or to select one or more items from any bid. In the case of differing or contradictory contract language, the language providing the greatest benefit to IU13 and its participants shall take precedence. The contract shall be interpreted, construed and given effect in all respects according to the laws of the Commonwealth of Pennsylvania.

**11. DELIVERY:**

Deliveries shall be made at the destination called for within the time indicated on the bid, unless otherwise specified or agreed to by both the awarded vendor and participant. All deliveries shall be made between the hours of 8:00 A.M. and 2:00 P.M., Monday to Friday, inclusive or as individually specified on purchase order. No Saturday or Sunday deliveries will be accepted. Any purchase order issued by a participant will indicate delivery point. All deliveries are to be made within five (5) days after receipt of purchase order by awarded vendor unless otherwise agreed to by both the awarded vendor and participant.

**12. BILLING:**

Invoices shall be sent to the business office of each participant. Purchases for each participant shall be deemed to constitute a separate contract between that participant alone and the awarded vendor. IU13 is merely the administrator of the bid for the participants and neither has nor assumes legal responsibility of any kind for the payment or other performance of each participant's purchase(s). Payment of any invoices from the awarded vendor shall not be due sooner than thirty (30) days after the participant's receipt of the invoice, and no invoices may be issued until delivery of the covered products has occurred.

**13. TAXES:**

School agencies who are participants in this bid are exempt from state sales tax and federal excise taxes.

**14. RIGHTS AND REMEDIES:**

The rights and remedies of IU13 and the participants are not exclusive and are in addition to, and without limitation of, any other rights and remedies provided by law, in equity or under the bid documents, or contract. All applicable laws shall be deemed to be part of the specifications, and the awarded vendor shall be responsible for compliance therewith.

**15. PRECEDENCE:**

In the event of any conflict between these General Bid and Contract Requirements and the Commodity Category Specifications, the Commodity Category Specifications shall take precedence.

**16. DEBARMENT AND SUSPENSION**

Debarment and Suspension (Executive Orders 12549 and 12689). A contract award (see 2 CFR 180.220) must not be made to parties listed on the government-wide exclusions in the System for Award Management ("SAM"), in accordance with the Office of Management and Budget, more commonly known as "OMB," guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR Part 1966 Comp. p. 189) and 12689 (3 CFR Part 1989 Comp. p. 235), "Debarment and Suspension." SAM exclusions contain the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. Bidder certifies that bidder is not currently listed on the government-wide exclusions in SAM, is not debarred, suspended, or otherwise excluded by agencies or declared ineligible under statutory or regulatory authority other than Executive Order 12549. Awarded vendor(s) further agrees to immediately notify the IU13 with pending purchases or seeking to purchase from awarded vendor(s) if awarded vendor(s) is later listed on the government-wide exclusions in SAM, or is debarred, suspended, or otherwise excluded by agencies or declared ineligible under statutory or regulatory authority other than Executive Order 12549.



#### **17. BYRD ANTI-LOBBYING AMENDMENT**

Byrd Anti-Lobbying Amendment (31 USC 1352). Vendors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant or any other award covered by 31 USC 1352. Each tier must also disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the non-federal award. As applicable, all bidders and awarded vendor(s) agree to file all certifications and disclosures required by, and otherwise comply with, the Byrd Anti-Lobbying Amendment (31 USC 1352).

#### **18. RIGHT TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT**

If IU13's federal award meets the definition of "funding agreement" under 37 CFR 401.2(a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance or experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency. The awarded vendor(s) agrees to comply with the above requirements when applicable.

#### **19. EQUAL EMPLOYMENT OPPORTUNITY**

Except as otherwise provided under 41 CFR Part 60, all CAFCO purchases or contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 shall be deemed to include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR Part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor." The equal opportunity clause provided under 41 CFR 60-1.4(b) is hereby incorporated by reference. The awarded vendor(s) agrees that such provision applies to any CAFCO purchase or contract that meets the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 and the awarded vendor(s) agrees that it shall comply with such provision.

#### **20. SMALL AND MINORITY BUSINESS, WOMEN'S BUSINESS ENTERPRISES, AND LABOR SURPLUS AREA FIRMS**

The awarded vendor(s) shall comply with the requirements of 2 C.F.R. § 200.321, addressing contracting with small and minority businesses, women's business enterprises, and labor surplus area firms. To that end, the awarded vendor(s) shall (i) place qualified small and minority businesses and women's business enterprises on solicitation lists; (ii) assure that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources; (iii) divide total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises; (iv) establish delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises; (v) use the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce;

and (vi) require that, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (i) through (v) of this Section 20.

## 21. TERMINATION OF CAUSE

The IU13 may terminate or cancel any awarded contract(s) at any time, with or without cause, by providing seven (7) business days advance written notice to the awarded vendor(s). If the awarded contract(s) is terminated in accordance with this paragraph, the awarded vendor(s) shall only be entitled to payment for goods or services delivered prior to the termination and not otherwise returned in accordance with the return policy of the awarded vendor(s). If the awarded vendor(s) was paid for goods not yet provided as of the date of termination, the awarded vendor(s) shall immediately refund such payment(s). If the IU13 terminates any awarded contract(s) in accordance with this paragraph, the IU13 shall retain all rights and remedies allowed by law.

## 22. PIGGYBACK CLAUSE:

Pursuant to Section 1902 of Act 57 of 1998, as amended, 62 Pa. C.S. § 1902, known as the “Commonwealth Procurement Code,” school districts (and other public procurement units) are permitted to purchase services, supplies, materials, equipment, and other personal property under the terms of a contract entered into by another awarding or sponsoring public procurement unit. This process is commonly known as “piggybacking”. IU13, which is the awarding entity under this contract, is willing to make this option available to other public procurement units in addition to the participants listed below for the items and services that are the subject of this bid, provided the bidder indicates its agreement at the time it submits its bid to IU13. Included in this bid is a “Piggyback Clause Acceptance Agreement,” a copy of which is attached. All bidders providing a response to this bid shall complete and return this agreement with their proposal, indicating acceptance or rejection of this option.

## 23. REPORTING

The successful vendor(s) shall provide IU13 with a detailed quarterly and sales report showing the dollar volume of all sales under this contract for the previous quarter. Reports shall be submitted **electronically only** to [diane\\_bates@iu13.org](mailto:diane_bates@iu13.org) no later than forty-five (45) days after the close of the previous quarter. It will be the vendor’s responsibility to collect, compile and forward all sales under this contract from participants. **IU13 will not provide any invoicing in support of this requirement.** Notification is required for sales of \$0.00 and above. The quarterly report shall include the participant’s name, address, date of sale, purchase order number and total sales. IU13 quarters are as listed below:

**Quarter 1:** July 1-September 30

**Quarter 2:** October 1-December 31

**Quarter 3:** January 1-March 30

**Quarter 4:** April 1-June 30

Additionally, a year-end sales report will be required to be submitted to the same email address indicated above no later than forty-five (45) days after the close of the bid year.

#### **24. ADMINISTRATIVE FEE**

The vendor shall pay to IU13 as the awarding/ sponsoring entity, or to IU13's designated assignee, an administrative fee in an amount equal to two percent (2%) of all revenues received under any purchase orders or agreements with participants, including any public procurement units participating under the piggybacking option. This 2% administrative fee shall be absorbed by the vendor in their G&A/Profit. This administrative fee is in consideration and recognition of the fact that the vendor would not need to respond to separate RFPs, quotes or bids from participants and piggybacking participants; vendor would not need to invest as much time in securing the award from participants and piggybacking participants; and in consideration of the time and effort expended by IU13 to enable the cooperative procurement process and piggybacking process to occur. This administrative fee shall be paid quarterly after the receipt of purchase order/agreement revenues. It shall be due and payable no later than forty-five (45) days after the close of the previous quarter. The administrative fee shall be paid by check, which shall be mailed and made payable to Lancaster-Lebanon IU 13, Collaborative Services, 1020 New Holland Avenue, Lancaster, PA 17601.

End of Section

## **SECTION V: COMMODITY CATEGORY SPECIFICATIONS**

1. The contract term when awarded, will be effective starting on July 1, 2018 and expiring on June 30, 2020, unless renewed according to the provisions of this section. There will be one option to extend the contract for two additional years beyond the expiration date upon mutual agreement of the awarded vendor(s) and IU13, with the same terms, conditions, and price discounts as the original contract. In deciding whether to exercise the option to renew IU13 will review the awarded vendor(s) performance during the original contract as well as the contract price discounts, terms and conditions and any decision to renew or not renew will be at the discretion of IU13.
2. Catalog discount shall be based on deliveries of standard, regularly furnished and delivered supplies and equipment as needed throughout the year. Deliveries are to be within five (5) days after receipt of purchase order or, when item is not in stock, delivery shall be the time mutually agreed upon between the awarded vendor and participant. Sale flyers, when issued, are to be sent to the business office of each participant. Participants purchasing from sale flyers are to be billed the lower of the discounted catalog price or special sale flyer price.
3. Supplies shall be delivered to each of the participants. The successful vendor must be a stocking full line distributor of the commodity category being bid on.
4. Current discount schedule, payment terms, and price lists (*if applicable*) are to be included with the bid proposal. Award will be made to the lowest responsive and responsible bidder(s) based on a comparison of final costs of the items, or a random sampling of the items, included in a pre-determined representative list of items, as determined by IU13. This list will not be available to bidders prior to bid opening date. Please state any conditions or exclusions placed upon discount and furnish discount schedule if discounts vary for different categories of items.
5. The responsible bidder or bidders offering the greatest percentage of discount for each commodity category and providing prompt and informed service with quick resolution of problems will be favored for award of a contract. Payment terms (60 days preferred, 30 days minimum required) will also be a factor in bid award. More than one bidder may be awarded a contract for this bid.
6. If *applicable*, and throughout the period covered by this bid, the awarded vendor must provide and distribute current full line catalogs in the stated quantities to each participant.
7. Attached is a list of participants who may purchase from the catalog. This list does not include participation by additional public procurement units utilizing the piggyback option. Participants reserve the right to purchase or not purchase from the catalog.
8. Participants may express interest in payment by procurement, credit, debit cards or electronic funds transfer. Please indicate your company's willingness and ability to accept payment by these methods on the bid response sheet and advise of any additional discount available for payment at or near time of sale.

9. If awarded a Catalog Discount Bid, the vendor must;
  - A. Register as a participating “Easy Purchase” vendor with ESM Solutions, which is an internet commerce service company. IU13 has been informed that ESM will impose certain requirements, which are not dictated by IU13.
  - B. Provide an electronic version of catalog to be utilized within the easyPurchase procurement software.

Bidders, by their submission of a bid, agree to conduct legally binding transactions by electronic means, within the meaning of the “Electronic Transactions Act,” 73 P.S. 2260.101 et seq. (“ETA”). Electronic documents and records and electronic signatures shall be the equivalent of written documents and records and written signatures, pursuant to ETA. Neither IU13 nor any of the participants make any representation or warranty concerning the reliability of security of any communication links, networks, or any data or information transmitted electronically, and neither IU13 nor any of the participants shall be liable or responsible, in any manner, for any failure, interruption or breach of any communication link, network, or security measure.

## **SECTION VI: PARTICIPANTS**

The following are IU13 participant's administrative offices only. Delivery addresses are as per instructions on each individual participant's purchase orders. The awarded vendor is required to service the following participants pursuant to this bid.

1. Annville-Cleona School District, 520 South White Oak St., Annville, PA 17003, (717) 867-7600
2. Cocalico School District, South Fourth Street, P.O. Box 800, Denver, PA 17517, (717) 336-1413
3. Columbia Borough School District, 200 North Fifth Street, Columbia, PA 17512, (717) 684-2283
4. Conestoga Valley School District, 2110 Horseshoe Road, Lancaster, PA 17601, (717) 399-1542
5. Cornwall-Lebanon School District, 105 East Evergreen Road, Lebanon, PA 17042, (717) 272-2031
6. Donegal School District, 1051 Koser Road, Mount Joy, PA 17552, (717) 653-1447
7. Eastern Lancaster County School District, 669 East Main Street, New Holland, PA 17557, (717) 354-1500
8. Eastern Lebanon County School District, 180 Elco Drive, Myerstown, PA 17067, (717) 866-7117
9. Elizabethtown Area School District, 600 East High St., Elizabethtown, PA 17022, (717) 367-1521
10. Ephrata Area School District, 803 Oak Boulevard, Ephrata, PA 17522-1998, (717) 721-1513
11. Hempfield School District, 200 Church Street, Landisville, PA 17538-1300, (717) 898-5564
12. Lampeter-Strasburg School District, 1600 Book Road, PO Box 428, Lampeter, PA 17537, (717) 464-3311
13. School District of Lancaster, 1020 Lehigh Avenue, Lancaster, PA 17602-2452, (717) 291-6121
14. Lebanon School District, 1000 South Eighth Street, Lebanon, PA 17042, (717) 273-9391
15. Manheim Central School District, 71 North Hazel Street, Manheim, PA 17545, (717) 665-3422
16. Manheim Township School District, PO Box 5134, Lancaster, PA 17606-5134, (717) 569-8231
17. Northern Lebanon School District, PO Box 100, Fredericksburg, PA 17026, (717) 865-2117
18. Palmyra Area School District, 1125 Park Drive, Palmyra, PA 17078, (717) 838-3144
19. Penn Manor School District, PO Box 1001, Millersville, PA 17551, (717) 872-9500
20. Pequea Valley School District, PO Box 130, Kinzers, PA 17535, (717) 768-5530
21. Solanco School District, 121 South Hess Street, Quarryville, PA 17566, (717) 786-8401
22. Warwick School District, 301 West Orange Street, Lititz, PA 17543, (717) 626-3734
23. Lancaster County Career-Technology Center, PO Box 527, Willow Street, PA 17584, (717) 464-7050
24. Lebanon County Career -Technology Center, 833 Metro Drive, Lebanon, PA 17042, (717) 273-8551
25. Lancaster-Lebanon IU 13, 1020 New Holland Avenue, Lancaster, PA 17601, (717) 606-1600

***This list does not include participation by additional public procurement units utilizing the piggyback option.***

End of Section