

June 1, 2016

Phillips Supply Co  
ATTN: Frank Phillips  
PO Box 30  
Beade St  
Plymouth, PA 18651-0030

Dear Sirs,

The Lancaster-Lebanon Intermediate Unit 13 (IU13) is pleased to inform you that at its regular meeting on April 13 , 2016 IU13 Board of School Directors awarded portions of the Instructional Classroom Supplies Bid #156-003 (ESM Solutions bid #173) to Phillips Supply Co, based on the proposal submitted to IU13.

The contract effective start date will be July 1, 2016 with a term of one year, expiring on June 30, 2017.

Congratulations on this award. IU13 and its participating agencies look forward to working with you.

Sincerely,



Steven M. Frey  
IU13, Collaborative and Purchasing Services Manager