



May 28, 2014

Brodhead Garrett
ATTN: Donna Hutchison
140 Marble Drive
Lancaster, PA 17601

Dear Sirs,

The Lancaster-Lebanon Intermediate Unit 13 (LLIU 13) is pleased to inform you that at its regular meeting on May 14, 2014, the LLIU 13 Board of School Directors awarded the Automotive Supplies Catalog Discount Bid #14-120 to Brodhead Garrett, based on the proposal submitted to LLIU 13.

The contract effective start date will be July 1, 2014 with a term of two years, expiring on June 30, 2016. Additionally, per the terms and conditions, the contract may be extended by a year.

Congratulations on this award. LLIU 13 and its participating agencies look forward to working with you.

Sincerely,

A handwritten signature in black ink that reads "Steven M. Frey".

Steven M. Frey
LLIU 13, Collaborative and Purchasing Services Manager