

July 1, 2016

Central Poly-Bag Corp  
ATTN: Melissa Rodriguez  
2400 Bedle Place  
Linden, NJ 07036

Dear Sirs,

The Lancaster-Lebanon Intermediate Unit 13 (IU13) is pleased to inform you that at its regular meeting on June 15, 2016, the IU13 Board of School Directors awarded the Cafeteria Paper / Small Wares Supplies Catalog Discount Bid #156-138 to Central Poly-Bag Corp, based on the proposal submitted to IU13.

The contract effective start date will be July 1, 2016 with a term of two years, expiring on June 30, 2018. Additionally, per the terms and conditions, the contract may be extended by a year.

Congratulations on this award. IU13 and its participating agencies look forward to working with you.

Sincerely,



Steven M. Frey  
IU13, Collaborative and Purchasing Services Manager