

June 30, 2016

Kurtz Bros  
ATTN: Jeff Pistner  
400 Reed St  
Clearfield, PA 16830

Dear Sirs,

The Lancaster-Lebanon Intermediate Unit 13 (IU13) is pleased to inform you that at its regular meeting on June 15, 2016, the IU13 Board of School Directors awarded the Instructional Art Supplies Catalog Discount Bid #156-144 to Kurtz Bros, based on the proposal submitted to IU13.

The contract effective start date will be July 1, 2016 with a term of two years, expiring on June 30, 2018. Additionally, per the terms and conditions, the contract may be extended by a year.

Congratulations on this award. IU13 and its participating agencies look forward to working with you.

Sincerely,

*Steven M. Frey*

Steven M. Frey  
IU13, Collaborative and Purchasing Services Manager